

# Salamanca Arts Centre

## The Artists' Cottage

## Arts Residency Program

## Information Kit & Conditions of Hire

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For further information please contact:

Venues Manager | Allana Blizzard | [venues@sac.org.au](mailto:venues@sac.org.au)

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## The Artists' Cottage

## The Basics

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For almost a quarter of a century, the Artists' Cottage has hosted visiting Artists of all disciplines and their families, for Residencies and short-term accommodation.

In 2021, Salamanca Arts Centre (SAC) launched a new refined Self-Funded Arts Residency Program for the Artists' Cottage, with the aim of providing an Arts Residency location a little closer to home in a time when International Residencies were not possible for Australian artists. Since travel restrictions relaxed, the Arts Residency Program now includes both Australian and International artists from all disciplines and at all stages in their artist practice.

The Arts Residency Program consists of a maximum of 12 Residencies per year and is open to artists of all disciplines for either solo or collaborative / multi-artist Residencies.

In preparation for the commencement of the Arts Residency Program in 2021, the Artists' Cottage underwent extensive renovations to the bathroom / toilet / laundry and kitchen / dining / lounge, as well as redefining the spaces to include a working Studio and Office / Writers' Nook.

This Artists' Cottage is a completely self-contained 2/3 Bedroom Georgian Cottage (c. 1840) and provides everything you need to work and create undisturbed during your Arts Residency. It will be your home base while you explore Salamanca, Hobart and its surrounds. Centrally located in historic Battery Point, and within walking distance to Salamanca Arts Centre, Sullivan's Cove and the Hobart CBD. The Cottage has a private backyard (rare for Cottages in this area) with a small deck and views of kunanyi / Mount Wellington.

# Residency Duration & Residency Fees

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Current as of 20 June 2023 / Effective 1 Jan 2024

All Costs are inclusive of GST

Residency Fees will next increase on 1 Jan 2026 to \$710 per Week

## **OPTION #1:**

**3 x Weeks      \$650 AUD per Week / \$92.85 AUD per Day | TOTAL \$1,950**

## **OPTION #2:**

**7 x Weeks      \$650 AUD per Week / \$92.85 AUD per Day | TOTAL \$4,550**

## **OPTION #3:**

**11 x Weeks     \$650 AUD per Week / \$92.85 AUD per Day | TOTAL \$7,150**

### **Residency Fees are paid by the Artist, and include:**

- Accommodation at the Artists' Cottage for the duration of the Arts Residency;
- All bedding, linen, towels, crockery, cutlery and cooking utensils – the Cottage is fully self-contained;
- Cleaning prior to the commencement and at the conclusion of your Arts Residency (see page 9 for more details on cleaning for Arts Residency Length Option 2 & 3);
- Electricity usage;
- FREE WIFI;
- Street Parking (Residential Permit) for 1 x Vehicle;
- Access to additional Spaces / Studios / Venues at SAC (discounted rates).

### **Residency Rates DO NOT include:**

- Travel / Flights related expenses;
- Food / other living expenses during your ArtsResidency.

# Arts Residency Details

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## Arts Residency Length & Dates

The aim of SAC's new Self-Funded Arts Residency Program is to provide the opportunity for a maximum of 12 Arts Residencies in each calendar year.

Artists have the option of applying for the following Arts Residency Length Options:

- OPTION 1 : 3 x Weeks
- OPTION 2 : 7 x Weeks
- OPTION 3 : 11 x Weeks

Arts Residencies of different lengths may be possible pending date availability. If you require a different Arts Residency length, please include these details in your application.

Arts Residencies will commence and conclude on weekdays (where possible).

## Residency Fees

The Residency Fees of **\$650 AUD** (incl GST) per Week / **\$92.85 AUD** per Day (incl GST) is payable by the artist.

It is Fixed Rate /Fee for the whole Cottage; the Cost does not vary on the amount of Guests (maximum 6) or Rooms occupied.

SAC can assist artists with Letters of Support and Confirmation should they choose to seek Grants funding / support for their Arts Residency.

## Payment of Deposit

Upon approval of your Arts Residency and allocation of dates, the successful artist will be invoiced for the Deposit (50%) of the total for Residency Fees. Payment of the Deposit is required to secure the Arts Residency.

## Payment of Remainder

The artist will be invoiced for the remainder (50%) of the Residency Fees approximately 30 x Days prior to the commencement of the Arts Residency, with payment due prior to the commencement of the Arts Residency.

Access to the Artists' Cottage will not be granted until payment has been paid in full.

## Cancellation OR Postponement

Should the Arts Residency be cancelled less than three months (90 days) prior to the commencement of the Arts Residency, the Deposit shall be retained by SAC.

Should the Arts Residency be cancelled prior to the commencement of the Arts Residency AND as a result of Covid-19 or Covid-19 Restrictions, all payments made will be refunded to the Hirer, or held in credit if the Residency is postponed.

Arrangements for postponements shall be at the discretion of SAC and pending the availability of dates.

## Bedding Configuration

The bedding configuration in the Artists' Cottage is:

- Bedroom #1 : 1 x Queen Bed
- Bedroom #2 : 1 x Queen Bed
- Studio : 1 x Sofa Bed (Double)

The maximum occupancy for the Cottage is **6 people**.

Guest numbers will be confirmed prior to the commencement of the Arts Residency.

## Multiple Artists | Collaborate

Artists can apply for a Arts Residency solo OR with other artists – the Artists' Cottage is the perfect place for artists to collaborate on a project!

For collaborative projects, please submit a single Application which includes the details of all artists involved.

If you apply as a solo artist, you will still have exclusive access to the whole Cottage throughout your Arts Residency; we do not host multiple Arts Residencies simultaneously.

There is no cost variation for multiple artists.

## Family Members & Partners

Family members and partners are welcome to join you on your Residency.

Please indicate if there will be additional Guests in your application.

Children are welcome, but small children should be monitored closely (due to the steps / stairs throughout the Cottage). We do not have facilities (cots, highchairs etc. for young children).

There is no cost variation for additional Guests.

**Pets are not allowed at the Cottage.**

## Facilities

The Cottage is totally self-contained and equipped with bedding, linen, towels, crockery, cutlery and cooking utensils.

The Cottage can be broken down into three zones:

### Sleeping Zone:

- Bedroom #1
- Bedroom #2

### Working Zone:

- Studio (includes Sofa Bed)
- Office / Writers' Nook

### Living Zone:

- Bathroom & Toilet | Laundry
- Kitchen / Dining / Lounge
- Deck & Backyard

## Sleeping Zone

The 2 x Bedrooms are located at the front of the Cottage, with windows onto Kelly Street.

Both Bedrooms have air conditioning units installed, with individual controls.

## Working Zone

The Studio is a multipurpose space available for artists to work and create onsite.

The Studio can be used as an additional Bedroom if required via the Sofa Bed (Double).

The Office / Writers' Nook includes a desk and reading chair. There is also an air conditioning unit installed in the Office / Writers' Nook, providing heating and cooling to both the Studio and Office / Writers' Nook.

## Living Zone

The combined Bathroom & Toilet includes a shower and has grab rails installed throughout.

The separate European-style Laundry includes washer, dryer and laundry tub. There is also a Hills Hoist clothesline in the backyard.

The lower level is a combined Kitchen / Dining / Lounge area, with French doors opening onto a small deck and stairs leading to the private backyard.

The Kitchen is fully equipped with all cutlery, crockery and cooking utensils, as well as a fridge / freezer, oven / stove, rangehood, dishwasher and sink, toaster, kettle, microwave and an island bench with stools.

There is a dining table, which seats 6 people.

The Lounge includes sofa, chairs and TV.

The backyard is private and enclosed, with a lockable side gate.

## Steps & Stairs

There are several steps and stairs throughout the Cottage including:

- Steps at the entrance to the Cottage leading to the front door – includes handrail;
- A single step in the hallway, from the Sleeping Zone to the Working Zone;
- Several steps from the Working Zone to the Living Zone (these are the original backsteps of the Cottage) – includes handrail;
- Several steps from the deck into the backyard – includes handrail.

These steps may cause issues for some guests.

## Parking

A Residential Parking Permit for 1 x Vehicle is also available upon request for the duration of the Residency.

This permit allows you to park on Kelly Street for FREE (and for extended periods).

## Cleaning

In line with COVID-19 Cleaning Recommendations, the Artists' Cottage is deep-cleaned between each Arts Residency by a professional Cleaning Company.

Cleaning during the Arts Residency is the responsibility of the artist, and cleaning supplies are provided.

Wheelie Bins for separate General Waste , Recycling and FOGO (Food Organic and Garden Organics) are provided. It is the responsibility of the artists to put these out on the footpath and retrieve them for the weekly collection.

For longer Residencies (OPTION #2 : 7 x Weeks & OPTION #3 : 11 x Weeks) additional cleaning by a professional Cleaning Company will be arranged approx. every 3 weeks with consultation with the artist.

## Smoking

SAC is a non-smoking complex and so smoking is prohibited in all SAC Venues / spaces – including the Artists' Cottage and its outdoor areas.

## Candles / Fire Place

Candles and open flame are not permitted in the Artists' Cottage.

The open fire place in the Office / Writers' Nook is not to be lit under any circumstances.

## Micro Plastics / Single-Use Plastics / Balloons

In 2025, SAC is reviewing our Environmental Policies to ensure that all Hirers and Artists of Salamanca Arts Centre Venues are committed to the protection of Tasmania's environment and wildlife, and to ensure that all events, exhibitions and performances that occur at Salamanca Arts Centre are compliant with existing State and Hobart Council laws and by-laws. These policies include a ban on micro plastics (glitter) and balloons, and support an ongoing significant reduction of single-use plastics and products.

Micro plastics can find their way, even indirectly, into SAC's plumbing and other internal and external waterways. Balloons can escape into the atmosphere or when deflated become a risk to bird and other wildlife. Other matter, such as loose glitter (of any kind) is not permitted within SAC as it becomes lodged within seats and other crevasses and is impossible to clean.

Confetti, rice, streamers (including party poppers), balloons (of any kind and no matter how they are inflated), sky lanterns or similar materials are not permitted within SAC.

None of the above items are to be scattered, thrown or released into the air or waterways. Hirers and Artists are reminded that balloon releases are [illegal within Tasmania](#).

Hirers and artists are encouraged to substitute environmentally sustainable alternatives for their events and celebrations.

SAC discourages the use of any single-use plastics and products at all events, exhibitions and performances that occur at SAC. Hirers and artists are encouraged to utilise reusable, recyclable and compostable products and are reminded that they must comply with the [Hobart City Council Single-Use Plastics By-Law](#).

## Access to Additional Spaces at SAC

During their Arts Residency, artists are encouraged to engage with the SAC Community and may access additional Spaces, Studios and Venues at SAC (pending availability) at reduced cost.

Spaces / Venues include:

- **Space 238 | Short Term Studio** (if additional / larger Studio Space is required);
- **Peacock Theatre** (for workshops / rehearsals / creative developments)
- **Founders Room** (for workshops / rehearsals / creative developments)

For hire costs and availability, please contact SAC ([venues@sac.org.au](mailto:venues@sac.org.au) for more details).

Artists are eligible to exhibit in the **Lightbox** and the **Studio Gallery** either during their Arts Residency (pending availability) or in the 12 months following the Arts Residency. Artists are also eligible to participate in the annual SAC Resident Artists Exhibition in the 12 months following the Arts Residency.

# Application & Assessment

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## Application

All applications for Self-Funded Arts Residencies must be submitted online via the SAC website. Applications by any other means will not be accepted.

Please refer to the SAC website for the full application requirements and to submit your application.

## Assessment

All applications will be assessed by the SAC Assessment Panel.

All applicants will be notified of the outcome of their application by email in due course. All decisions are final, and no further correspondence will be entered into.

Arts Residencies are not confirmed until an application is approved by SAC, the artist has agreed to dates and the Agreement is signed / deposit paid.

## Submission Dates

**There is an annual call for applications for inclusion in the Arts Residency Program. Please refer to the SAC Website for Submission Dates.**

Please note: SPECIAL Submission Rounds may be called as and if required (such as in the case of a cancellation). In this case, please refer to the SAC website for Submission Dates for SPECIAL ROUNDS.